

ERASMUS GUIDE

ERASMUS
GUIDE





Dear Erasmus student,

We are happy to hear that you chose to study here in Liberec. Hopefully, you're excited as we are. You could not have chosen a better option. We wish that your time here will be filled with joy and lots of good memories.

We created Erasmus guide just for you to make your stay as smooth and pleasant as possible.

Please if you have any other more question, don't hesitate to contact us via email address (scroll down), Facebook or Instagram.

Wish you pleasant reading.

Your ESN Liberec

WELCOME TO THE CZECH REPUBLIC



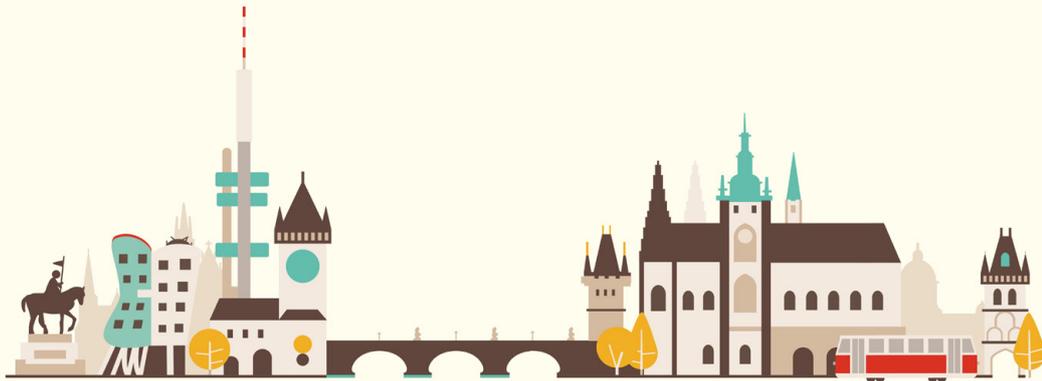
CZECH REPUBLIC

Welcome to the Czech Republic

The Czech Republic is a landlocked country in central Europe. It's divided into three parts: Bohemia (formally called CZE), Silesia and Moravia. It borders with Austria, Germany, Poland and Slovakia. The Czech Republic became an independent state in 1993. Before, it was known as Czechoslovakia, which is mistaken till these days (please don't say Czechoslovakia).

The Czech Republic is known for a big number of castles and beer. Basically, every town in Bohemia has left a piece of history. During your Erasmus stay, we will try to plan some trips to show you some history, nature, or other culture experiences. We hope for normal circumstances and for no other twist of events (such as pandemic).

We suppose that Uncle Google educated you more about the Czech Republic than we could so, here follows only a little summary for you.



Summary

Capital city: Prague

Population: 10 701 777 (2021)

Area: 78 871 km²

Borders: Austria, Germany, Poland, Slovakia

President: Miloš Zeman (2013-2022)

Highest Mountain: Sněžka (1602 m)

Known rivers: Vltava, Labe, Morava

Official language: Czech

Anthem: Kde domov můj? (Where is my home?)

Currency: Czech crown (CZK)

Time zone: UTC (+1)

Other cities: Liberec, Brno, Olomouc, Ostrava

ABOUT THE CITY (HILLS AND RAIN)

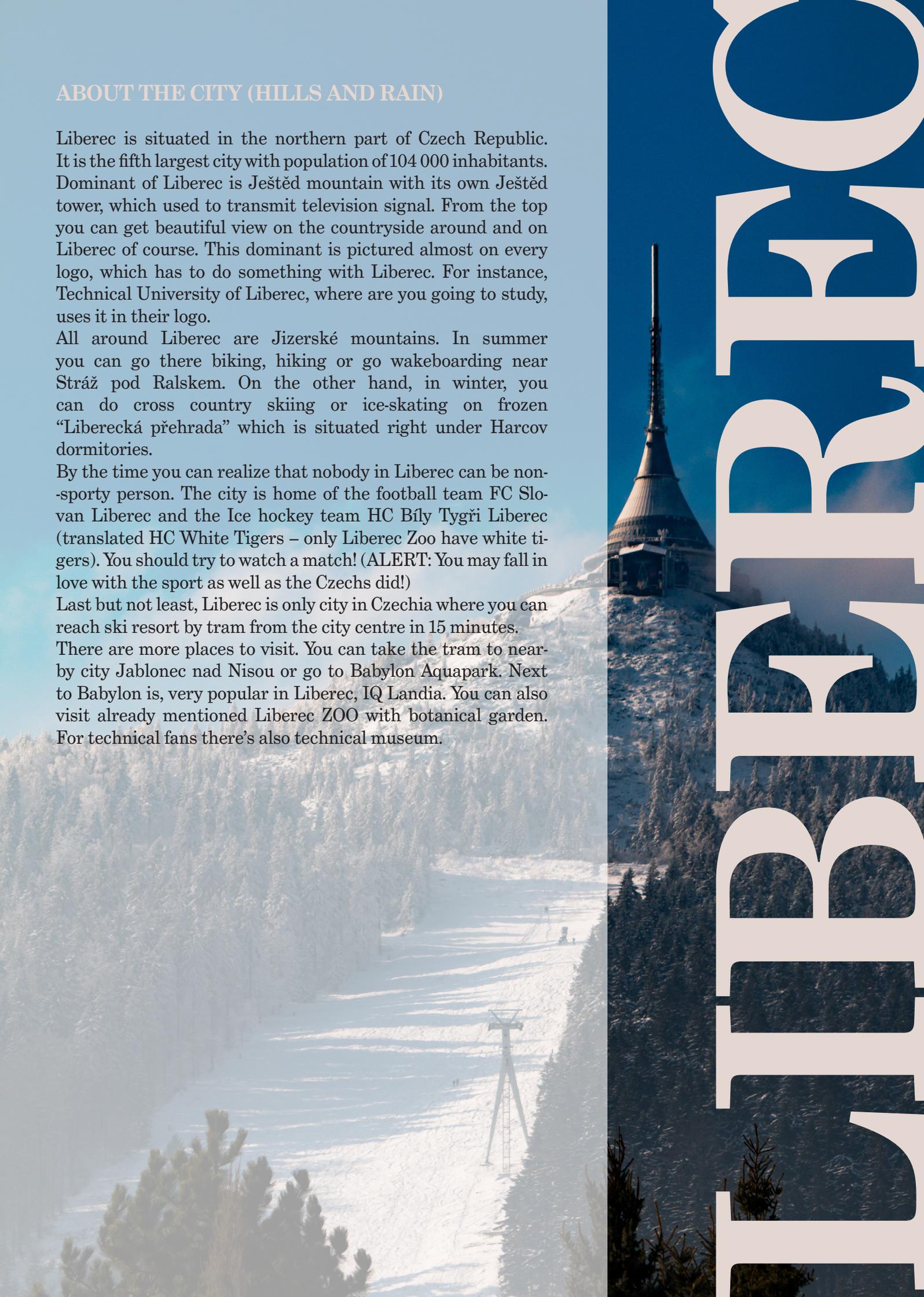
Liberec is situated in the northern part of Czech Republic. It is the fifth largest city with population of 104 000 inhabitants. Dominant of Liberec is Ještěd mountain with its own Ještěd tower, which used to transmit television signal. From the top you can get beautiful view on the countryside around and on Liberec of course. This dominant is pictured almost on every logo, which has to do something with Liberec. For instance, Technical University of Liberec, where are you going to study, uses it in their logo.

All around Liberec are Jizerské mountains. In summer you can go there biking, hiking or go wakeboarding near Stráž pod Ralskem. On the other hand, in winter, you can do cross country skiing or ice-skating on frozen "Liberecká přehrada" which is situated right under Harcov dormitories.

By the time you can realize that nobody in Liberec can be non-sporty person. The city is home of the football team FC Slovan Liberec and the Ice hockey team HC Bílý Tygři Liberec (translated HC White Tigers – only Liberec Zoo have white tigers). You should try to watch a match! (ALERT: You may fall in love with the sport as well as the Czechs did!)

Last but not least, Liberec is only city in Czechia where you can reach ski resort by tram from the city centre in 15 minutes.

There are more places to visit. You can take the tram to nearby city Jablonec nad Nisou or go to Babylon Aquapark. Next to Babylon is, very popular in Liberec, IQ Landia. You can also visit already mentioned Liberec ZOO with botanical garden. For technical fans there's also technical museum.





EMERGENCY NUMBERS

Police CZ: 158

Police city of Liberec: 156

Ambulance: 155

Fire: 150

Universal emergency number at any case: 112

TRAVEL REPORT

FROM PRAGUE AIRPORT

When you exit the airport, try to find a bus station where stops bus number 100. You have to buy a ticket for 90 minutes. You can buy it from the driver, in some tobacco or ticket machine. You will get on the bus stop ZLIČÍN.

From ZLIČÍN you need to take a subway. Take a train line B (yellow) direction Černý most. ČERNÝ MOST is also your final destination

TO LIBEREC

From ČERNÝ MOST the cheapest and the best solution is “yellow” Student Agency RegioJet bus.

You can buy tickets online (through app or website) or in the office which takes place in Černý most. When you leave subway, you go downstairs and there you will find again “yellow” office.

Keep in your mind that the latest option to take a bus is around 9pm. If you're lucky you can find connection around 11pm.

PUBLIC TRANSPORT IN LIBEREC

It consists of trams, buses and an inter-city tram line between Liberec and Jablonec nad Nisou (as we mentioned earlier).

The main station for the public transport is called Fügnerova. Try to remember it, it's very important.

For transport you have to buy a ticket. Again, you can buy it in every tobacco (there's one in OC Forum which is right on Fügnerova) or at the public transport office at Fügnerova. There are usually ticket machines at the stops or you can buy ticket from a driver (but they don't speak English very well and they might be rude, also the ticket is more expensive).

Every time you enter public transport you have to validate your ticket by putting it in the little yellow machine. (Do it even when you buy a ticket from a driver!)

Which one?

Buses and their stops, which will take you from Fügnerova to dormitories:

N. 15, 29 – “Univerzitní koleje” stop

N. 19 – “Březová alej stop

Trams and their stations, which will take you from Fügnerova to dormitories:

N. 2 – “Lidové sady” stop

N. 3 – “Lidové sady” stop

(On this stop is also entrance to the ZOO)

Buses and their stops, which will take you to from dorms

(or Fügnerova, you just have to switch sides) to the university:

N. 15

N. 19

N. 29

If you have to go to the University campus (building A, B, C, D, E, F, G) you should get off at the bus stop “Technická univerzita”

If you have to go to the building P the nearest stop is “Poliklinika”

For building H the nearest stop is “Šaldovo náměstí”





Direction?/ Which way shall I go?

Generally, to the dorms is direction Harcov (you will see it written on the bus).

Direction to the city center is Fügnerova.

Timetables

Basically, every bus stop has its own timetable. The important thing is to know which number you need to take. Second important thing to know is your direction. Make sure that you are standing on the right side of the bus stop and you have right direction which you want to go! (every number can go 2 directions)

Vocabulary

Sobota = Saturday

Neděle = Sunday

Svátky = Holidays

Pracovní dny od ___ do ___ - Working days from ___ to ___

Season ticket

If you want you can buy season ticket (in our opinion, everywhere you go in Liberec, you can easily get there by foot). Season tickets are for 7, 30, 90 days. For an activation, go to the public transport office where you will receive some documents that are unfortunately only in Czech. Take your ISIC card and your buddy with you to help you (Who is buddy will be explained to you further in the document). You will also need some money. Check with your buddy current price of ticket which you want.

Don't forget that activation takes usually a week and also that you need to take your ISIC card always with you when you use public transport. If you buy student ticket, you need to prove that you're a student.

TRANSPORT





TECHNICAL UNIVERSITY

BASIC INFORMATION

The Technical University of Liberec (TUL) is a dynamic university of medium size that combines technical and university education. With seven faculties and the university institute it offers a large spectrum of acquirements in technical, scientific, humanist as well artistic and interdisciplinary branches. It has well equipped laboratories and top quality teams of researchers. The Technical University of Liberec is modern university, where you can learn a lot. It participates in many researches, especially in technical and textile fields.

FACULTY OF MECHANICAL ENGINEERING

FACULTY OF MECHANICAL ENGINEERING

Study department – building G, 3rd floor

www.fm.tul.cz/en/

Mgr. Radka Dvořáková

phone: +420 485 353 767

email: radka.dvorakova@tul.cz

Ing. Mgr. Dana Semotjuková

phone: +420 485 353 716

email: dana.semotjukova@tul.cz





FACULTY OF TEXTILE

Study department – building B, 2nd floor
www.ft.tul.cz/en/

Ing. Jana ŠOUNOVÁ

phone: +420 485 353 639

email: jana.sounova@tul.cz

Ing. Lenka Nevyhoštěná

phone: +420 485 353 239

email: lenka.nevyhostena@tul.cz

FACULTY OF SCIENCE, HUMANITIES AND EDUCATION



FACULTY OF SCIENCE, HUMANITIES AND EDUCATION
Study department – building G, 4th floor
www.fp.tul.cz/en/

Miroslava Kretschmerová
phone: +420 485 352 866
email: miroslava.kretsmerova@tul.cz

Mgr. Júlia Jandejsková
phone: +420 485 352 876
email: julia.jandejskova@tul.cz

Petra Kazdová
phone: +420 485 352 901
email: petra.kazdova@tul.cz



FACULTY OF ECONOMICS

FACULTY OF ECONOMICS
study department – building H, 5th floor
www.ef.tul.cz/en/

Lenka Mráčová
phone: +420485352387
email: lenka.mracova@tul.cz

Ing. Iveta Honzáková
phone: +420 485 352 391
email: iveta.honzakova@tul.cz

FACULTY OF ART AND ARCHITECTURE



FACULTY OF ART AND ARCHITECTURE

Study department – building F3, 4th floor
www.fua.tul.cz

Eva Konopová
phone: +420 485 353 506
email: eva.konopova@tul.cz

FACULTY OF MECHATRONICS AND INFORMATICS

FACULTY OF MECHATRONICS AND INFORMATICS

Student department – building A, 1st floor
www.fm.tul.cz/en/

Ing. Dana Skrbová
phone: +420 485 353 429
email: dana.skrbova@tul.cz



FACULTY OF HEALTH SCIENCE

Student department – building F3, 2nd floor
www.fzs.tul.cz/en/

Ing. Renata Čermáková

phone: +420 485 353 194

email: renata.cermakova@tul.cz

Marcela Málková

phone: + 420 485 353 724

email: marcela.malkova@tul.cz



ISIC CARD

We guess ISIC card become well known benefit for students all around the world. This card is necessary to have it here in Liberec. Without this card, you can't pay for lunch in Menza or get into your dorms. But most importantly you CAN'T get your student discounts (for your transfer through Czechia you will get 70% discount).

How to get it

During Welcome Week you will get our assistance but just for you information.

You need to go to your faculty – study department, where you will ask for creation of an ISIC card. You will fill in an application and you will pay some fee. After that you will transfer yourself to the building F (very important there's also Menza). You will need to take with you filled application form and your ID card (for example passport). They will make a picture of you for your ISIC card. Then, you will wait for about one week to have your ISIC card ready.

ISIC OFFICE INFO

Open hours: Monday from 1pm - 3pm

Responsible person: Milena Bílková

Phone: +420 485 353 223



LIBRARY

The university library is situated in building H on Voroněžská street (address: Voroněžská 13) on the ground floor – in front of the entrance door. You can find books focused mainly on science, technology, architecture, arts, construction, humanity sciences and medicine. You can find some foreign language literature (English, German etc.). In the basement is airconditioned study area. You can also borrow some e-books through online database. For free registration you need your ISIC card and go to the reception of the library. Fee is for not-returned-on-time books.

Contacts:

Opening hours: Monday – Friday | 8 am – 6.30 pm

Phone: +420 48 535 2553

email: knihovna@tul.cz

ARE YOU HUNGRY?

UNIVERSITY CANTEENS ('MENZAS')

There are three university canteens that provide meal for students and staff of the University.

1. *Harcov*
2. *Husova (building F)*
3. *Voroněžská (building H)*



HARCOV DORMITORIES



HARCOV DORMITORIES

Almost all students of the TUL live at the Harcov dormitories. (Maybe because they are the only one in Liberec). This will be your accommodation. Dorms are separated into 6 blocks. Every block has its own letter (A, B, C D, E, F). In every dorm there are flats that consist of 2-3 rooms, one kitchen and 1-2 bathrooms. Every room has 2-3 beds and tables with chair. There's a possibility to ask for a single room but you need to discuss this with the accommodation in advance. If you change your mind after arriving to the dorms it's possible to change rooms, but you have to pay some fee and also it depends on the capacity of the dorms.

At the dormitories, there is plenty of parking spots, so if you're planning on arriving by your own car, you will definitely find a parking spot here.

The dormitory address is 17. listopadu 584, Liberec 15, 460 15, Czech Republic

You should still have your ISIC card with you to prove that you're a student and you are accommodated at the dormitories. With your ISIC card you will be able to pass main door especially after 10pm.

TIP: Join Koleje Harcov group. They're posting some info, or if they're selling something or if they're looking for a partner to play a football with.

For official information from dormitories check www.kolejetul.cz

RULES

Disturbing the silent hours after 10pm is strictly prohibited in the Czech Republic. Remember, that around dormitories also live families and on dorms are living working people. If you are not going to follow this rule you can be approached by the police. It is also forbidden to smoke or have an open fire in the rooms, halls and balconies. You're not allowed to provide accommodation to other person. If you have some visitors, you have to tell it at the reception and pay some fee. Every broken rule will be punished by fine.

HOW TO CHECK IN

Usually, you will have your buddy, who will help you with these administration stuff, but it is possible to do it by yourself as well.

When you arrive, you will go to the reception of your block. You will fill there some forms (which are in English so don't worry) and sign a contract.

It is necessary to have:

Your photograph (3,5 X 4,5 cm)

Room deposit (it will be given back after check-out)

Passport or an ID card

After proper check-in you are going to receive your room card with your photograph and your room keys. You will also receive a special card where you write down all pre-existing damages which you will see in your room right after you get there. Filled paper bring back to the reception so you don't have to pay for the damage you didn't make. Be very precise with filling this paper.

HOW TO CHECK OUT

After is time to leave, you can check out every working day (Monday – Friday) from 7am till 2pm.

Before you can do that, you have to clean your room and your corridor and shared spaces. (You should be precise especially when you're the last one). Everything has to be in perfect condition.

You have to wash curtains, closets, tables, cupboards, doors, floors, walls, windows. Borrow a vacuum cleaner and vacuum the carpet also behind and under your beds and tables. If you move with furniture you have to put it in its original position. Don't forget the shared spaces as well (kitchen, bathroom). In case you're the first one leaving, you still have to clean one common room.

After the whole-day-preparation for check-out you have to get your form for check out and fill it. After that you can say accommodation lady to check your room. (Recommended to have your Buddy with you because dorms ladies don't speak English at all). Don't forget that lots of people are checking-out, especially after summer semester so take enough time for the check-out process too.

If everything is okay with your room you will be given deposit back and you will pay for the last month. Also, you need to give your accommodation card back.

EXTRA INFORMATION

GENERAL

Dorms offer everything. Clubs, shop, restaurant, sporting areas. On block B there's also an ATM.

RECEPTIONS

At the receptions you can buy some snacks, energy drinks and tickets for public transport. In any case you can ask them for help (If it's not urgent, wait after 12pm, because till then there are dorms ladies which can't speak English).

Things you can borrow (some for fee some for free):

Vacuum cleaner

Iron

Washing Machine

Clothes drier

Small oven

Things you can't lose! (If so, you pay fine):

Accommodation card ("kolejka")

Keys (and its parts)

Here's the whole list with prices: <https://koleje.tul.cz/?a=2020-03-12-12-51-09-price-list-of-fees-as-effective-of-16-march-2020.html>

INTERNET

Main source of student internet network is Liane. You will get your username and password at the faculty. (DON'T FORGET TO CHANGE IT!) In the meantime, you can also use a FREE WIFI at the ŽITO restaurant. There's also a possibility to use Eduroam.

Another option is to buy UTP cable for ethernet.

If you will have serious issues with internet visit building B in the basement.

PRINTING

You can print through system SATIKOS at the university building F (opposite to menza), university library (building H) and dorms.

MAIL

If you're going to order something or receive any package, you should write there also your block. It's going to be easier to find it and deliver your mail properly and without any problems. Big boxes are usually at the block C. If you receive a small box or letter you may receive a paper that says, you have to pick it up at Kunratická Post Office. To get there, take bus n. 29 from Univerzitní kolej to Kunratická sídliště. Or take bus n. 22 from Fügnerova



MEDICAL CARE

MEDICAL CARE

We have three doctors on Harcov dormitories. General practitioners and dentist. All of them speaks English.

General practitioner **MUDr. Dagmar Švorcová**

Phone: +420 485 353 262

Opening hours: Mo – Fri | 7 – 12

Address: Husova 1290/75 Liberec 460 01

Dentist **MUDr. Helena Dašková**

Phone: +420 485 107 121

Opening hours: Mo, We, Fri 7am – 1pm, Tu 10am – 1:30 pm

Address: Husova 1290/75. Liberec, 460 01

General practitioner **MUDr. Petra Lajžnerová**

Phone: +420 607 888 930

Address: 17. listopadu 590/14, Liberec, 46015

ESN

Erasmus student network is non-profit international student organization. Our mission is to represent International students, thus provide opportunities for cultural understanding and self-development under the principle of Students Helping Students. In 36 countries there are more than 430 institutions like that with around 12 thousand of active people. In Czech Republic there are 18 teams and ESN Liberec is one of them. We are here just for you.

You can ask us everything you want to know and also tell us about your troubles and we will do our best to help you. But remember that we are just volunteers and we are not superheroes.

For more information don't forget to follow facebook page ESN Liberec with your notification on. You are going to need it to stay informed about all the events and interesting things. Also join the FB group Erasmus Liberec 2021/2022 created mostly for our internal communication which includes asking for paying money, signing for the tips etc.

If you have any questions, don't hesitate to write a message to our email [HYPERLINK „mailto:info@esn-liberec.cz“](mailto:info@esn-liberec.cz) info@esn-liberec.cz or text us on Instagram or Facebook.

Where can you find us?

Dorms – building C – 6th floor assembly room

Our office serves as a venue of our weekly team meetings and teambuildings but sometimes we organized some event there. Also there are office hours (we will let you know when) for you to pick up your SIM card or ask us personally. This is also the place of paying for trips, Erasmus T-shirts etc. You can borrow a barbecue grills or sport balls.

ESNcard.
The Official card of the
Erasmus generation.



NAME/SURNAME

NATIONALITY

DATE OF BIRTH

STUDIES AT

ESN SECTION

VALID UNTIL

ESNcard N°:

A3VI34GIT2



ESN CARDS

The ESNcard is the membership card of the Erasmus Student Network (ESN). It gives you access to all the services offered by ESN and all our partners. The aim of the ESNcard - or ESN membership - is to support international students and trainees and give them access to affordable opportunities during their period abroad.

With the ESNcard, you will enjoy plenty of discounts - housing, sport, food, bars, etc.- all over Europe. You will also have the opportunity to participate in hundreds of events with your ESN section and other sections around your destination country, and even beyond, for the period of your membership.

Get the card of the Erasmus Generation



Who uses ESNcard?

- Erasmus+ students
- Erasmus+ trainees
- International incoming students or trainees on a mobility programme, other than Erasmus+
- International undergraduate or postgraduate full degree students
- ESC participants
- ESN buddies, volunteers and alumni

Person who has been an international student

(e.g. Erasmus+ or any other Exchange program)

You are currently an international student on Exchange

You are volunteer in ESN

ESNcard.org

This website is working as a browser for all discounts and special offers connected with the ESN card all around Europe.

If you want to get your ESN card you just have to contact us and we will get it for you!

ESN Liberec Partners



COUNTRY PRESENTATIONS

Country presentations take place every tuesday evening in the M building. Every night is presented one or two countries, each about 20 min long and it should be full of fun and interesting facts. You can also add videos or performance (for example national dance). In the end of presentation there is tasting of the national food. A few typical meals for tasting is absolutely enough.

On thursday night there are country presentation parties in the HAD club. Every country picks its theme and if they want their own music or DJ.

In the end of the semestr all the aspects of the presentations are being rated by ESNers and the winners get special prizes.

SOCIALERASMUS

The goal of SocialErasmus is to enrich the experience of young people abroad with volunteering activities that allow them to understand society's problems and work on the solutions. The aim of program is to help people to get to know other realities and learn how they can contribute to the society.

ESN PARTIES

Besides the CP parties there are also going to be parties organized by the ESNers. In the past there were Hippie parties, Retro parties, Halloween parties, Christmas parties, Welcome and Goodbye parties... well, many of them.

ESN TRIPS

Every semester we try to make some trips around Liberec or to see main places in Czechia. We organized trips to Prague, Ještěd, Krakow. We also make "small" experiences such as visiting brewery Svijany, dog shelter, ZOO etc. We always try to make it as student available as possible.



ESN BUDDY

What is it?

Buddy program collects TUL people who want to help students coming to Liberec via Erasmus+ or a different mobility programme. Every Czech student can choose one or more foreign students who will be taking care of.

Buddy is going to help you with the transport to Liberec, accommodation and other stuff. He/she can also become a good friend, so do not hesitate.

Don't worry if no one picks you, you can handle all the things by your own or ask a Buddy of your friend or an ESNER to help you.

How can you get a Buddy?

Go on website <https://broaddy.com/>.

You have to make an registration and find our section ESN Liberec. After that just wait which buddy will take care of you

ESN BUDDY



NATIONAL HOLIDAYS

WINTER SEMESTER

September 28th	The day of the Czech Statehood (St. Wenceslas day)
October 28th	The day of the establishment of Czechoslovakia
November 17th	The day of liberty and democracy (the Velvet revolution)
December 24th	The Christmas Eve
December 25th	The 1st Christmas holiday
December 26th	The 2nd Christmas holiday
January 1st	The day of independent Czech Republic

SUMMER SEMESTER

April 2nd	The Big Friday (Friday before Easter)
May 1st	Labour day, the day of love
May 8th	The day of victory (the end of WWII. In EU)

BASICS

Dobrý den = Hello (formal)
Ahoj, Čau = Hello (informal)
Děkuju = thank you
Prosím = You're welcome
Nashledanou = Goodbye
Jeden lístek = One ticket
Chci platit = I want to pay
Kolik to stojí = How much is it
Ještě jedno = One more beer

THINGS

washing machine = pračka
iron = žehlička
vacuum cleaner = vysavač
cooker = vaříč/sporák
fridge = lednička
toilette = záchod
bed = postel
internet = internet
computer = počítač
phone = telefon
money = peníze
dormitory card = kolejka

FOOD

food, meal = jídlo
milk = mléko
bread = chléb
salt = sůl
sugar = cukr
pepper = pepř
meat = maso
pork = vepřové
beef = hovězí
chicken = kuřecí
fruit = ovoce
money = peníze
vegetable = zelenina